

## Risk Assessment Form For PE lessons OUTDOORS - St Johns CEVA Primary School



Area/ Department: PE lessons OUTDOORS including **striking and fielding equipment/PE lessons on Playground/ Net games.**

Hazard	Lesson type Affected	People Affected	Likelihood	Possible Outcome	Risk Potential L-M-H (Before control measures)	Reasons	Precautions or Control Measures	Risk Potential L-M-H (After control measures applied)	Reasons
Defective sports equipment ☒ Broken equipment still out for use Wall Equipment not secure	<ul style="list-style-type: none"> <li>• Striking and Fielding Equipment</li> <li>• PE Lessons on Playground</li> <li>• Net Games</li> </ul>	Pupils Staff Parents public	Foreseeable (3)	Fall/cause harm (3) Major injury to one person	Medium	Foreseeable x major injury 3x3=9	☒ Inspection and maintenance carried out regularly ☒ Defectives items removed and clearly marked so not used	Low Acceptable	2x3=6
Defective flooring ☒ Wet floor ☒ Uneven surface Fouling by Animal Faeces	<ul style="list-style-type: none"> <li>• PE Lessons on Playground</li> <li>• Net Games</li> </ul>	Pupils Staff Parents public	Regular (5)	Fall (3) Major injury to one person	High	Regular x Major Injury 5x3=15	☒ Report broken surface ☒ Cone off area which is unsafe Caretaker checks grounds each morning	Low Acceptable	2x3=6

<p>Broken glass</p> <ul style="list-style-type: none"> <li>☒ Cracked pane</li> <li>☒ Glass on floor</li> </ul>	<ul style="list-style-type: none"> <li>• PE Lessons on Playground</li> </ul>	<p>Pupils Staff Parents public</p>	<p>Foreseeable (3)</p>	<p>Cuts (2) minor injury to one person</p>	<p>Low</p>	<p>Foreseeable x minor injury 3x2=6</p>	<ul style="list-style-type: none"> <li>☒ Regular check of windows</li> <li>☒ Area with broken pane not used until mended</li> <li>☒ Any visible glass shards cleared immediately</li> </ul>	<p>Low Acceptable</p>	<p>3x2=6</p>
<p>Inadequate kit</p> <ul style="list-style-type: none"> <li>☒ Not wearing suitable footwear</li> <li>☒ Jewellery being worn</li> <li>☒ Long hair not tied back</li> </ul>	<ul style="list-style-type: none"> <li>• PE Lessons on Playground</li> </ul>	<p>Pupils Staff</p>	<p>Foreseeable (3)</p>	<p>Fall / come to harm (3) Major injury to one person</p>	<p>Medium</p>	<p>Foreseeable x major injury 3x3=9</p>	<ul style="list-style-type: none"> <li>☒ Staff to ensure that all children are wearing suitable equipment</li> <li>☒ Long hair to be tied back</li> <li>☒ Jewellery to be removed or covers (earrings)</li> </ul>	<p>Low Acceptable</p>	<p>3x2=6</p>
<p>Insufficient and/or unsuitable first aid cover</p> <ul style="list-style-type: none"> <li>☒ Child becomes injured during lesson</li> </ul>	<ul style="list-style-type: none"> <li>• Striking and Fielding Equipment</li> <li>• PE Lessons on Playground</li> <li>• Net Games</li> </ul>	<p>Pupils Staff</p>	<p>Possible (2)</p>	<p>Fractures / hospital (3) Major Injury to one person</p>	<p>Low</p>	<p>Possible x Major Injury 2x3 =6</p>	<ul style="list-style-type: none"> <li>First aid equipment on site and close to use</li> <li>☒ Designated qualified first aiders available</li> </ul>	<p>Low Acceptable</p>	<p>3x2=6</p>

							<input type="checkbox"/> Access to telephones available in school <input type="checkbox"/> Mobile phone available to use outdoors		
Inadequate supervision Child Absconds <input type="checkbox"/> Incorrect use of equipment <input type="checkbox"/> Children causing harm to self or others	<ul style="list-style-type: none"> <li>• PE lessons on Playground</li> <li>• Net Games</li> </ul>	Pupils Staff	Possible (2)	Child in danger (3)	Low	Possible x major injury 2x3=6	<input type="checkbox"/> Teacher places themselves in full view of all children during activity <input type="checkbox"/> Teacher establishes clear rules for use of equipment Teacher makes contact with any unknown adult who enters playground and calls for back up if needed.	Low Acceptable	2x3=6
Competence of instructors <input type="checkbox"/> Staff not	<ul style="list-style-type: none"> <li>• Striking and</li> </ul>	Pupils Staff	Foreseeable (3)	Fall/come to harm (3) Major injury	Medium	Foreseeable x major injury	<input type="checkbox"/> All staff confident in using	Low Acceptable	2x3=6

confident in use of all equipment	<ul style="list-style-type: none"> <li>Fielding Equipment</li> <li>PE Lessons on Playground</li> <li>Net Games</li> </ul>			to one person		3x3=9	<ul style="list-style-type: none"> <li>equipment</li> <li>☑ Children supervised at all times</li> <li>☑ Clear rules for use of equipment established</li> </ul>		
Sports equipment storage ☑ Injury ☑ Dust ☑ fire	<ul style="list-style-type: none"> <li>Striking and Fielding Equipment</li> <li>PE Lessons on Playground</li> <li>Net Games</li> </ul>	Pupils Staff	Foreseeable (3)	Fall/trapped under (3) Major injury to one person	Medium	Foreseeable x major injury 3x3=9	<ul style="list-style-type: none"> <li>☑ Equipment moved around safely</li> <li>☑ Children not to collect or replace equipment in cupboard</li> <li>☑ Regular inspection of area</li> <li>☑ Areas kept clean and tidy</li> </ul>	Low Acceptable	2x3=6
Table Tennis Tables  Bumping into concrete tables	<ul style="list-style-type: none"> <li>PE lessons on Playground</li> <li>Net Games</li> </ul>	Pupils Staff Public Parents	Foreseeable (3)	Cuts (2) Minor Injury	Low	Foreseeable x minor injury 3x2=6	Remind children of safe practice	Low Acceptable	2x3=6
Manual handling of equipment ☑ Children lifting or carrying equipment incorrectly	<ul style="list-style-type: none"> <li>Striking and Fielding Equipment</li> <li>PE Lessons on Playground</li> </ul>	Pupils Staff	Foreseeable (3)	Fall/come to harm (3) Major injury to one person	Medium	Foreseeable x major injury 3x3=9	All staff and children to be aware of procedures for moving each piece of equipment	Low Acceptable	2x3=6

	<ul style="list-style-type: none"> <li>• Net Games</li> </ul>						<input checked="" type="checkbox"/> Remind children before asking them to set up any equipment <input checked="" type="checkbox"/> Adequate maintenance of equipment		
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Date of assessment Review - December 2022 Carried out by Miss K O'Grady PE Co-Ordinator – Signed \_\_\_\_\_

Mrs J Betts (signature) \_\_\_\_\_ ( Position)\_\_\_\_\_ date of next review December 2023

<b>Likelihood</b> 1 = Improbable (probability close to zero) 2 = Possible (remote chance) 3 = Foreseeable (has been known) 4 = Likely (at least annual) 5 = Regular Occurrence	<b>Possible Outcome (Degree of harm)</b> 1 = Trivial 2 = Minor (cuts, bruises, sprains) 3 = Major injury – 1 person (fractures / hospital) 4 = Major injury - several persons 5 = Death	<b>Risk Potential = Likelihood x Possible Outcome</b> 1 – 6 = Low Acceptable 7 – 12 = Medium Action needed 13 – 25 = High Unacceptable
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