

Job description: Class Teacher with UPR



Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

The Postholder will be responsible to the Head Teacher. The duties outlined in this job description are in addition to those covered by the current Teachers' Pay and Conditions Document.

Teachers make the education of their pupils their first concern and are accountable for achieving the highest possible standards in work and conduct. Teachers act with honesty and integrity; have strong subject knowledge, keep their knowledge and skills as teachers up-to-date and are self-critical; forge positive professional relationships; and work with parents in the best interests of their pupils.

Duties and responsibilities

Teaching

- › Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- › Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- › Adapt teaching to respond to the strengths and needs of pupils
- › Set high expectations which inspire, motivate and challenge pupils
- › Promote excellent progress and outcomes by pupils
- › Demonstrate excellent subject and curriculum knowledge
- › Demonstrate their quality of teaching is 'good' to 'outstanding'
- › Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- › Make a positive contribution to the wider life and ethos of the school
- › Work with others on curriculum and pupil development to secure co-ordinated outcomes

Health, safety and discipline

- › Promote the safety and wellbeing of pupils
- › Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development

- › Take part in the school's appraisal procedures

- › Take part in further training and development in order to improve own teaching
- › Take part in the appraisal and professional development of others, where appropriate

Communication

- › Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

- › Collaborate and work with colleagues and other relevant professionals within and beyond the school
- › Develop effective professional relationships with colleagues

Personal and professional conduct

- › Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- › Have proper and professional regard for the Christian ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- › Understand and act within the statutory frameworks setting out their professional duties and responsibilities

The section below is more likely to be relevant to teachers with additional responsibilities:

Management of staff and resources – for UPR

- › Direct and supervise support staff assigned to them, and where appropriate, other teachers
- › Contribute to the recruitment and professional development of other teachers and support staff
- › Deploy resources delegated to them

Safeguarding

- › Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- › Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- › Promote the safeguarding of all pupils in the school

Additional areas of responsibility for the upper pay range (UPR)

- › Contribute significantly to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
 - › Have extensive knowledge of their subjects, related pedagogy and assessment
- Provide a critical role in the life of the school
- Be a role model for teaching and learning
- Make a distinctive contribution to the raising of pupil standards
- › Take advantage of appropriate opportunities for professional development and use the outcomes effectively to improve pupils' learning
- Lead on curriculum subject
- › Provide pastoral care as required and being aware of mental health and wellbeing needs

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

